Dear Staff-

It has been brought to the CEO's attention that some individuals throughout the organization have been using foul language during the course of normal conversation with their colleagues.

Due to complaints received from some employees who may be easily offended, this type of language will no longer be tolerated.

We do, however, realize the critical importance of being able to accurately express your feelings when communicating with colleagues.

Therefore, a list of 13 New and Innovative **"TRY SAYING" phrases** have been provided so that proper exchange of ideas and information can continue in an effective manner.

1. **Instead Of:** You don't have a fucking clue, do you?  
   **Try Saying:** I think you could do with more training
2. **Instead Of:** She's a fucking power-crazy bitch  
   **Try Saying:** She's an aggressive go-getter.
3. **Instead Of:** And when the fuck do you expect me to do this?  
   **Try Saying:** Perhaps I can work late
4. **Instead Of:** Fuck off arsehole  
   **Try Saying:** I'm certain that isn't feasible
5. **Instead Of:** Well fuck me backwards with a telegraph pole  
   **Try Saying:** Really?
6. **Instead Of:** Tell someone who gives a fuck.  
   **Try Saying:** Perhaps you should check with...
7. **Instead Of:** Not my fucking problem.  
   **Try Saying:** I wasn't involved in the project.
8. **Instead Of:** What the fuck?  
   **Try Saying:** That's interesting.
9. **Instead Of:** No fucking chance mate.  
   **Try Saying:** I'm not sure this can be implemented within the given timescale.
10. **Instead Of:** Why the fuck didn't you tell me that yesterday?  
    **Try Saying:** It will be tight, but I'll try to schedule it in
11. **Instead Of:** He's got his head up his fucking arse.  
    **Try Saying:** He's not familiar with the issues
12. **Instead Of:** Oi, fuck face.  
    **Try Saying:** Excuse me, sir?
13. **Instead Of:** Yeah, who needs fucking holidays anyway.  
    **Try Saying:** Of course, I was only going to be at home anyway
14. **Instead Of:** What a whinny bitch   
    **Try Saying:** He’s a sensitive guy
15. **Instead Of:** She a fucking micromanaging cow.  
    **Try Saying:** She a dominate women with excessive attention to detail.
16. **Instead Of:** Douchebag   
    **Try Saying:** He has a strong sense of self-worth, and doesn’t allow others to influence his decisions.
17. **Instead Of:** OMG do you ever shut up??   
    **Try Saying:** I know you’ve got a crazy schedule, so I’ll let you get back to it
18. **Instead Of:** I am imagining stabbing you with a pen, get OUT.  
    **Try Saying:** Your ideas sound really promising; can’t wait to see them in action. In the meantime, you’ve probably got a lot on your plate, so I’ll let you get back to work.
19. **Instead Of:** You annoy the ever living fuck out of me. Go away   
    **Try Saying:** I know you’ve got a crazy schedule, so I’ll let you get back to it.
20. **Instead Of:** Meddling busy body bitch   
    **Try Saying:** Wow! You have some great insight!
21. **Instead Of:** Old Technologically dysfunctional bat!  
    **Try Saying:** Oh Yay! Will you please regale us with another tale of “back in my day”??
22. **Instead Of:** Shit-Fucker, mind your own fucking business!  
    **Try Saying:** Oh my, look at the time…I need to get back to work.
23. **Instead Of:** Leave my shit alone  
    **Try Saying:** Please put that back on my desk when you are finished.
24. **Instead Of:** You’re a fucking liar  
    **Try Saying:** I hear you, but please send it in an email so I don’t forget.
25. **Instead Of:** You’re an overbearing invasive fucking psycho bitch   
    **Try Saying:** You have some very forward thoughts regarding the situation and I would like to take some time to review.
26. **Instead Of:** You haven’t done jack shit on this issue. Please get off your ass and fix the problem.   
    **Try Saying:**  The below seams counterproductive, what are the next steps to be taken to solve this issue?
27. **Instead Of:** Get off your fat ass and do your job.  
    **Try Saying:** Unfortunately I do not see the value added by the comments below. Did you have a question regarding this issue? and I would like to take some time to review.
    1. **Or Try Saying:** The below seams counterproductive, what are the next steps to be taken to solve this issue?